

CASTLEREAGH

Boutique Hotel

EVENTS & FUNCTIONS



CHARMING & UNIQUE VENUE

in Sydney CBD

Introducing the Castlereagh Boutique Hotel a magnificent heritage landmark building in the heart of Sydney's CBD, where you only need to take one step inside our doors to feel a world away from it all.

Our location on bustling Castlereagh Street, in between Hyde Park and the Queen Victoria Building, offers an easily-accessible and affordable CBD hotel and function and event venue with everything you need - restaurant dining, and events, all under one roof.

A truly unique venue, the Castlereagh Boutique Hotel offers a nostalgic functions and events experience with 5 heritage-listed function room and spaces for 10 to 150 people.

With a friendly, discreet and professional team who have extensive experience hosting a wide variety of functions and special events, you will feel so welcome and at home.

FOR THE LOVE OF CELLOS! OUR GRAND DINING ROOM

For functions held in Cellos, our renowned, heritage listed grand dining room, you will experience 1920's decor and ambience, high ornate ceilings and crystal chandeliers - so you don't need a big budget to create the perfect backdrop.

Cellos offers a second-to-none setting for an incredible Great Gatsby themed party and is popular for luncheons and dinners with a guest speaker and a decadent meal.

As specialists in fabulous and fun events we'll create a memorable event, designed around your taste and budget.



CELLOS GRAND DINING ROOM | SET FOR LUNCH



HIGH TEA PACKAGE

MENU

Selection of Chef's Savouries

Sweet Treats

Scones with Jam & Chantilly Cream

Freshly Brewed Coffee and Assorted Teas

PRICING PER GUEST

Monday to Friday | \$75 | \$85 with a glass of sparkling

Saturday - 10% surcharge

Minimum 20 guests for Private High Tea in a Private Room
(room hire fee applies)

SPECIAL DIETARY REQUESTS CAN BE CATERED FOR - ADDITIONAL CHARGE
SAMPLE MENU ONLY - SUBJECT TO SEASONAL CHANGES & AVAILABILITY

SAMPLE CANAPÉ PACKAGE

VEGETARIAN

Blue Cheese and Caramelised Onion Arancini
Mushroom and Mozzarella Arancini
Spinach and Pumpkin Arancini
Mac and Cheese Croquette
Corn Fritter GF
Mediterranean Falafel balls w/ Hummus
Moroccan fried Cauliflower Florets w/ Baba ghanoush

COLD

Marinated tomato and Goats Cheese Bruschetta
Smoked Salmon, Feta Crostini
Selection of Sushi w/ Wasabi Soy Dressing
Rare Roast Eye Fillet w/ Tomato Chutney Crostini
Chicken, Chive, Swiss Brown Mushroom Crostini

HOT

Bacon, Mac and Cheese Croquette
Smoked Cod Croquette
Beef Cheek w/ Pea and Potato Mash Tartlet
Bocconcini and Olive Crustini
Lamb and Rosemary Pie w/ Minted Chutney
BBQ Chicken Pie
Beef and Burgundy Pie w/ Horseradish Cream
Pork and Fennel Sausage rolls
Lamb Kofta w/ Minted Cucumber Yoghurt
Spanish Wagyu Sausage Roll
Tandoori Chicken Skewers GF
Prawn on Lemongrass w/ Lime Chili Dressing GF
Peking Duck Spring Roll w/ Ponzu Sauce
Thai Fish Cake w/ Sweet Chili Sauce

SUBSTANTIAL

Mini Wagyu Burgers \$7.00 per guest

PRICING PER GUEST

Monday to Friday | 6 choices \$57.50 | 8 choices \$69.00

Saturday - 10% surcharge

Private Room Hire Applies

SAMPLE MENU ONLY - SUBJECT TO SEASONAL CHANGES & AVAILABILITY





SAMPLE FUNCTION MENU

ENTRÉES

Cold Seafood Plate – Smoked Salmon, Prawn, Oyster, Mango Salsa **GF**
Medley Of Rainbow Trout, Golden Beetroot, Feta, Jalapeno Aioli
Chicken Tenderloins, Chorizo Crumb, Blue Cheese Dressing
Grilled Yamba Prawns, Tomato Confit Ragu, Lemon Aioli **GF**
Roasted Red Capsicum, Goat Cheese, Leek, Asparagus Frittata **GF V**
Lamb Kofta, Minted Yoghurt, Baba Ganoush, Pita Bread
Lentil, Eggplant Lasagne with Chickpeas **VN**

MAINS

Petit Filet Steak, Button Mushrooms, Pomme Anna, Pea Puree, Port Veal Jus **GF**
Forest Mushroom Risotto, Porcini, Wood Ear, Buttons, Shaved Reggiano Parmigiano **GF V**
Barramundi Fillet, Potato Galette, Sweet Corn Puree, Asparagus, Citrus Beurre Blanc
Pork Cutlet, Garlic Potatoes, Eschalots, Heirloom Carrot, Peppercorn Gravy
Lamb Fillet, Black Garlic Tapenade, Maple Glazed Pumpkin, Pearl Couscous, Thyme Jus **GF**
Duck Two Ways: Confit Duck Leg, Duck Breast, Potato Puree, Bock Choy, 5 Spiced Jus **GF**
12-Hour Slow-Cooked Beef Cheek, Garlic Mash, Brussel Sprouts, Speck, Red Wine Jus
Atlantic Salmon Fillet, Yamba Prawn, Saffron & Asparagus Risotto, Shitake Mushroom Crumble
Chicken Ballotine, Beetroot Feta Salad, Pumpkin Puree, Sage Jus

VEGAN OPTIONS: Please Choose 1 Item Per Event

Sauteed Field Mushrooms, Red Capsicum, Cherry Tomatoes, Salad of Heirloom Beetroot, Asparagus
Three Mushroom Risotto, Wood Ear, Porcini, Button Mushrooms

DESSERTS

Trio Of Sorbet: Mango, Lemon, Mixed Berry (Only for 30 Guests and under)
Pecan Caramel Cheesecake | Black Forest Gateau | Baked Berry Cheesecake
Chocolate Raspberry Fondant | Baileys & White Chocolate Charlotte | Warm Apple Tarte Tatin

****Choice of Vanilla Bean Ice Cream or Chantilly Cream with Desserts Except For Sorbet****

GLUTEN FREE DESSERTS

Orange & Almond Cake | Chocolate & Salted Caramel Cake

VEGAN DESSERTS

Chocolate Vegan Cake - Chocolate Raspberry Date Sponge Topped with Coconut Chocolate
Ganache with Buckwheat Crumble

Served with a bread roll & butter, tea & coffee, mints

PRICING PER GUEST

Monday to Friday Lunch or Dinner | 2 courses \$79 | 3 courses \$99

Saturday - 10% surcharge

Minimum 20 guests - Two (2) selections per course, alternate drop

Private Room Hire Applies

SAMPLE MENU ONLY - SUBJECT TO SEASONAL CHANGES & AVAILABILITY

WAKES & CELEBRATION OF LIFE PACKAGE

MENU SELECTIONS

Gourmet Sandwiches

Gourmet Wraps

Assorted Pies

Savoury Tartlets

Mini-Quiches

Mini Spring Rolls

Sausage Rolls

Fish Goujons

Sweet Tartlets

TEA AND BREWED COFFEE

PRICING PER GUEST

Selection of four | \$45.00

Saturday - 10% surcharge

Minimum 40 guests

SPECIAL DIETARY REQUESTS CAN BE CATERED FOR - ADDITIONAL CHARGE

SAMPLE MENU ONLY - SUBJECT TO SEASONAL CHANGES & AVAILABILITY





CELLOS GRAND DINING ROOM | HIGH TEA FUNCTION

BEVERAGE PACKAGE

SPARKLING

Churchview Silverleaf Sparkling Brut NV
Margaret River, Western Australia

WHITE WINES

Churchview Silverleaf Sauvignon Blanc
Margaret River, Western Australia

Gapsted Hidden Story, Chardonnay
Victoria

RED WINES

Churchview Silverleaf Shiraz
Margaret River, Western Australia

BEER

Victoria Bitter | Tooheys New | 150 Lashes | Heineken | Cascade Light
Selection of Soft Drinks and Juice | English breakfast tea and brewed coffee

PRICING PER GUEST

3-Hour Beverage Package | \$55

4-Hour Beverage Package | \$65

BEVERAGE PRICE LIST

SPARKLING - Churchview Silverleaf Sparkling Brut NV | \$38 / bottle
Margaret River, Western Australia

HOUSE WHITE - Churchview Silverleaf Sauvignon Blanc | \$38 / bottle
Margaret River, Western Australia

HOUSE RED - Churchview Silverleaf Shiraz | \$38 / bottle
Margaret River, Western Australia

BEER | from \$10 / bottle
Heineken | James Boag Light | James Boag Premium
Toohey's New | Toohey's Old | White Rabbit

Selection of Soft Drinks and Juice | from \$5 / glass

PACKAGE PRICES

| PRICES PER GUEST | WEEKDAYS | SATURDAY |
|---|----------|----------|
| HIGH TEA MENU | | |
| High Tea | \$75.00 | + 10% |
| High Tea with a glass of sparkling | \$85.00 | + 10% |
| CANAPE MENU | | |
| 6 choices | \$57.50 | + 10% |
| 8 choices | \$69.00 | + 10% |
| FUNCTION MENU | | |
| 2 courses - Lunch or Dinner | \$79.00 | + 10% |
| 3 courses - Lunch or Dinner | \$99.00 | + 10% |
| WAKE & CELEBRATION OF LIFE | | |
| Selection of 4 menu items | \$45.00 | + 10% |
| BEVERAGE PACKAGES | | |
| 3-hour beverage package | \$55.00 | |
| 4-hour beverage package | \$65.00 | |
| Selection of house spirits on request (additional charges will apply) | | |
| PRICES PER GUEST | | |

PRIVATE ROOM HIRE APPLIES (includes setup and staffing)





CELLOS GRAND DINING ROOM | CHRISTMAS BANQUET



ADAM ROOM | INTIMATE LUNCH

FUNCTION ROOMS

The Castlereagh Boutique Hotel is a truly unique venue in Sydney, offering a nostalgic function or meeting experience with heritage-listed function rooms.

When booking a Day Delegate Package your room hire and standard equipment is included in your package.

If you simply require function room hire, prices are listed below.

| ROOMS SPECIFICATIONS | LEVEL | TH | BR | US | BQ | CT |
|--------------------------|-------|----|-------|----|-----|-----|
| The Boardroom | 1 | - | 10-12 | - | - | - |
| Castlereagh Room | 2 | 30 | 18 | 16 | 20 | - |
| Park Room | 3 | 20 | 10 | 12 | - | - |
| Adam Room | 4 | 40 | 24 | 20 | 40 | 70 |
| The Hyde Room | 5 | 40 | 20 | 18 | - | - |
| Cellos Grand Dining Room | 4 | | | | 110 | 150 |

TH = Theatre | BR = Boardroom | US = U-Shape | BQ = Banquet | CT = Cocktail

| ROOM HIRE | FULL DAY SESSION 9.00 am - 5.00 pm | HALF DAY SESSION |
|--------------------------|---------------------------------------|------------------|
| The Boardroom | \$750 | \$500 |
| Castlereagh Room | \$300 | \$250 |
| Park Room | \$250 | \$200 |
| Adam Room | \$550 | \$450 |
| The Hyde Room | \$450 | \$350 |
| Cellos Grand Dining Room | \$1000 | \$650 |

- » White Board
- » Lectern
- » Lapel Mic
- » Flip Chart Screen
- » Free Wifi
- » Natural Light
- » Screen

PARKING

HILTON HOTEL SECURE CARPARK - 24 hours
259 PITT STREET, SYDNEY CBD

Access: Turn left into the Hilton Hotel entrance from Pitt Street
- Access via the 2nd driveway. Maximum Height 1.90m.
(look for the blue parking sign with Hilton logo above)

Disability access - restricted lift and ramp access at this car park.

Please ensure you DO NOT enter into WILSON PARKING STATION.

**Discounted parking vouchers for the Hilton Secure Carpark
are on sale at the hotel reception desk.**

Hourly Rate/s vouchers not available

- only available from Hilton Secure Parking

| | |
|-------------------------------|--|
| DAY VOUCHER* | \$55.00 Day Voucher |
| MON - FRI | Single entry / exit Maximum 24 hours from the time of entry. |
| EVENING/OVERNIGHT VOUCHER* | \$30.00 Evening/Overnight Voucher |
| MON - FRI | Single entry / exit Valid for entry after 6pm exit by 9am the following day. CANNOT be used in conjunction with Day & Weekend Vouchers. |
| WEEKEND VOUCHER* | \$30.00 Weekend Voucher |
| SAT - SUN | Single entry / exit Maximum 24 hours from the time of entry. |

PROCEDURE

- Please contact Hotel Reception on the day at least an hour prior to arrival.
- Reception will reserve parking and provide you a code to enter Car Park.
- To exit take lift from Hilton Hotel Lobby to car park area.
- Please follow exit instructions on Reservation.

LATE CHECKOUT PENALTIES DO APPLY

The discounted parking options are offered by the Castlereagh Boutique Hotel to all guests as a service, however, it is ultimately the responsibility of the guests to ensure that they adhere to the entry/exit conditions that apply.

**Pitt, Park, Castlereagh, Market and other streets in the City Centre may be CLOSED for major events. Please visit the RMS website for details.

*** DETAILS CURRENT JANUARY 2024, PRICES MAY CHANGES WITHOUT PRIOR NOTICE**

CASTLEREAGH Boutique Hotel



Boutique Accommodation

The Castlereagh Boutique Hotel provides function guests with affordable accommodation in prestigious settings, located in the heart of Sydney CBD.

The hotel encompasses an array of different room types including a selection of twin, double, queen and deluxe suites. All rooms include air-conditioning, en-suite, TV, Internet access, refrigerator, mini-bar and tea and coffee making facilities.

SPECIAL RATES ARE AVAILABLE FOR GROUP ACCOMMODATION BOOKINGS.



BOOKING TERMS & CONDITIONS

TENTATIVE & QUOTATION ENQUIRIES

All quotations and tentative bookings are only valid for 14 days. After 14 days if no written confirmation has been received the room will be released and the quotation may be subject to change.

CONFIRMATION - MAKING A BOOKING

Signed terms and Conditions & booking form must be returned by email to the Events Coordinator with credit card details or deposit for \$300 (for functions) and \$500 (for special events, eg. weddings) to secure the date. Payment of this deposit indicates that you agree to the terms and conditions.

CANCELLATION

We would be disappointed if a function were to be cancelled however, if cancellation occurs at least one month before the scheduled event, no cancellation fee will apply. Less than one-month from the booking date, a cancellation fee of \$300 will apply. We will debit your credit card details or deposit that you have provided.

PROPERTY

The NSW Masonic Club/Castlereagh Boutique Hotel (referred hereafter as Club/Hotel) is not responsible for any loss or damage to any property belonging to either the clients or guests or items being brought into the Club/Hotel. All items of property owned by the Hirer and their guests must be removed from the venue by the agreed time as organised with the Events Coordinator.

The client is not permitted to remove property from the Club/Hotel without written consent.

Furniture may be moved to other areas inside the Club/Hotel upon the approval of Events Coordinator. All furniture must be returned to the original place otherwise additional fees will incur.

DAMAGE

Accidents can happen. Any damage to the Club/Hotel or function room property is the responsibility of the organiser. It is understood that the organisers are financially responsible for any damages sustained to the Club/Hotel equipment, property and its premises. Full replacement cost will apply for all of the above stated.

FIRE ALARM/SMOKE DETECTOR

Smoking or Vaping is not permitted anywhere in the Club/Hotel. Please note the area in the building is extensively fitted with smoke detectors for the safety of occupants.

No naked flames (candles, open fires etc) or special effects, such as smoke or mist generators or any similar device including vaping may not be used as they can activate our fire alarm/smoke detector. In the event of the Fire Alarm being activated and NSW Fire & Rescue attend automatically to the alarm, their charges will be passed on. The current charge per call out is \$1,650 +GST

MUSIC AND NOISE

Music and noise are to be restricted to a reasonable level due to hotel accommodation above the function room. All music and noise must cease by 11pm (or earlier as agreed).

DECORATIONS

Decorations may only be put up with the permission by the Events Coordinator, please discuss this in advance.

RESPONSIBLE SERVICE OF ALCOHOL

The Club/Hotel practices and supports Responsible Service of Alcohol. By law we must ask any person displaying signs of intoxication or acting irresponsibly to leave the Club/Hotel immediately. We reserve the right to refuse service if we feel the client or guest appears to have over consumed or is under age.

FOOD & BEVERAGE

We are more than happy to assist in the selection of your menu whether for functions or conferences, please contact our Events Coordinator for menu selections. Food and beverage items not provided or catered by the Club/Hotel may not be consumed or brought on the premises unless prior arrangements are made.

PAYMENT FOR WEDDING

30% of the estimated total of the Wedding must be paid at least 6 months prior to the Wedding date. A further payment of at least 30% of the balance of the Wedding must be paid at least 3 months prior to the wedding.

Full payment of the balance of the invoice must be made after confirmation of numbers – see Guaranteed Numbers and payment.

GUARANTEED NUMBERS & PAYMENT

Guaranteed minimum numbers of guests are to be advised seven days prior to the function, the numbers of **guests cannot decrease after the 7 days**, and **final numbers to be confirmed 3 days prior to the event**. Final numbers will be invoiced and sent to the event organiser upon confirmation from the event organiser. **The final numbers will be catered for regardless of the number of guests in attendance, additional attendees will be charged accordingly.**

Full payment is required 24 hours prior to the event. Payment can be made by credit card (current surcharge rates apply: 1.1% on Visa and Mastercard, 2.3% on Amex) EFT or bank cheque. Additional attendees will be invoiced post the event.

SPECIAL CONDITIONS

Special mandatory conditions may be applied by external authorities from time to time that the Club and attendees are required to abide by; for example, the Corona virus Public Health Orders or changes to the liquor licencing laws. We will make the organiser aware of such requirements and we expect the organisers and attendees' full cooperation.

OTHER

The Management of the Club/Hotel reserves the right at their discretion not to approve or cancel the booking at any time for any breach of policy, procedure or the safety of our other guests and staff members. Failure to comply with the requirements of this Club/Hotel's policies will be regarded as a breach of this agreement, giving the venue the right to cancel or take legal action for recovery of any amount due.

The Management also reserves the right to close any event should there be a breach of misconduct of guests after issuing pre warnings to the organisers or individuals. The hotel being a Registered Club, all the participants and guest must sign in at the entrance as per as the NSW legislation.

CASTLEREAGH Boutique Hotel

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DISCLAIMER: Menus subject to seasonal availability and change